



Office of
SELECTMEN
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**BOARD OF SELECTMEN
MEETING, MONDAY, MAY 20, 2013
MEETING MINUTES
GLADYS L. HURRELL REHOBOTH SENIOR CENTER**

Present: Susan Pimental, Chairman; Joseph Tito, Vice Chairman; Lorraine Botts, Clerk; Michael Costello, and Frederick “Skip” Vadnais

Also Present: Jeff Ritter, Town Administrator

Call to order at 6:00p.m.

Executive Session: At 6:00p.m. on a motion by Selectman L. Botts, seconded by Selectman J. Tito, it was voted by roll call to enter into Executive Session pursuant to G.L. Chapter 30A, Section 21, (3) to discuss strategy with respect to collective bargaining or litigation or potential litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; (6) to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

Topics of Discussion: REPAC litigation, Casey v. Morra, and 366 Winthrop Street.

Roll call Vote: Botts – Aye; Costello – Aye; Vadnais – Aye; Tito – Aye; Pimental – Aye. Voted 5-0

At 6:58p.m. M. Costello made a motion to exit Executive Session and to reconvene the open meeting of the Board of Selectmen. Seconded, J. Tito.

Roll call vote: Botts – Aye; Costello – Aye; Vadnais – Aye; Tito – Aye; Pimental – Aye. Voted 5-0

1.0) Call to Order: The Board and the public participated in the Pledge Allegiance to the Flag.

2.0) Consent Agenda

Warrants: S. Pimental read the weekly Warrants. L. Botts made a motion to approve the weekly Warrants, 13-45A Withholdings, \$20,638.58; 13-46B, Payroll, \$81,332.24; 13-46, Invoices, \$1,714,677.33. Second, M. Costello. Voted 5-0

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Minutes: S. Vadnais made a motion to approve and release the Meeting Minutes from May 7, 2013. Second, L. Botts. Voted 5-0

L. Botts made a motion to approve and release the Meeting Minutes from May 6, 2013. Second, S. Vadnais. Voted 4-0-1 (Tito)

J. Tito made a motion to approve and hold for release the Executive Session Meeting Minutes from May 7, 2013. Second, L. Botts. Voted 5-0

3.0 Open Forum – Announcements: William Saunders, Veterans Agent was present and reminded the Board about the upcoming Memorial Day festivities. The parade will step off at 10:30a.m. and the Korean War Plaque will be rededicated this week.

Jane Foster, Animal Control Officer, informed the public that they should not feed any cats that they see around their home unless they are the owners of those cats. This approach will help control the overall cat population in town. If you don't know it don't touch it.

Norie Palmer, Senior Center Director, informed the public and the Board that there will be a fundraiser at the Elks Club in Attleboro on September 13th to raise money for heating oil and fuel assistance to benefit Rehoboth senior citizens. Tickets will be \$20.00.

S. Pimental read a Proclamation from the Board in recognition of Emergency Management Services Week.

S. Pimental stated the next meeting of the Board of Selectmen would be held on Tuesday, May 28, 2013 starting at 7:00p.m.

Town Administrator's Report:

Public Safety Building Chain Link Fence: There was a pre-bid site walk last Thursday with about eight (8) vendors. This resulted in several addendums and clarifying information on the scope of the project to be issued. The estimated cost of the project is \$40,000. Bids will be due on Thursday, May 30th at noon.

Solid Waste & Recycling Materials Management: The Request for Proposals has been issued and there have not been any addendums issued for this project. The bids are on schedule and will be opened in Thursday, May 30th at 11:00a.m. The estimated cost of the Contract is approximately \$150,000. The Board of Health will award the Contract.

Landfill Solar Array: There was a site walk at the landfill last week. Four vendors attended which resulted in several follow-up questions about the lease of the land for a large array solar installation. The answers to those questions have been issued by way of an addendum to the

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Request for Proposals. The project is on schedule and the proposals will be received at the Selectmen's Office on Friday, May 31st at 11:00a.m.

Light Maintenance Position: The Contracted position has been posted in various public buildings. The response date is Thursday, June 13th at noon. M. Costello asked that it also be posted to Channel 9 local access for the public to view as well.

Chain Saw Training: Two Town employees (highway & forestry) participated in the safe use of chain saws last week. This was at no charge to the Town and is a good risk management activity.

Computer Training: Three Town employees (2 from the Town Clerk's Office and 1 from the Selectmen's Office) will participate in a one day training session on the use of the computer program Access. This will take place in early June.

Emergency Notification: Work has started with the Plymouth County Sheriff's Department to implement a no cost emergency notification system. The first step is to send a letter to the Department seeking their assistance.

Electric Bill Analysis: Work has started in reviewing the annual costs for all of our electric accounts. Specifically, what the Town is currently paying per kilowatt hour.

Joint Procurement: The Town will participate in a joint procurement for office supplies with surrounding communities.

Local Access Camera Operator: Working with the Chairman of the Cable Committee the position opening notice has been drafted and will be posted shortly.

Crown Castle: The Town received a check last week for \$113,922.95 for money that was due to the Town but not collected. This amount represents the principal amount due. S. Pimental will sign another letter this evening demanding payment of the interest in the amount of \$50,000.

Future Agenda Items: J. Ritter reviewed Agenda items for next week with the Board.

4.0) NEW BUSINESS

Action Item #1: Annual and Special Town Meeting Follow-Up Discussion: S. Pimental thanked the Finance Committee for preparing a budget that was within the available revenue through taxation only and not drawing from non-recurring revenues such as the stabilization or free cash account. It is important to live within our ability to pay.

J. Tito noted that the Town Moderator was well prepared and moved the meeting along. Everyone was respectful and did a good job.

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Action Item #2: Discussion Re: Town Office Building & Public Safety Building: S. Pimental stated that the Town now has a Capital Improvement Stabilization account with just over a million dollars in it now is the time to start planning on the improvements to the Town Hall and the Public Safety Building. J. Ritter will follow-up with Senator Timilty regarding the status of the \$750,000 allocated to the Public Safety Building.

Regarding the Town Hall several options need to be explored and those present for the Selectmen to consider.

Action Item #3: Discussion Re: Capital Plan Update – Next Steps: S. Pimental presented a consolidated inventory of the Town's capital assets. Liaisons should be used from the Board and the Finance Committee to cost out the replacements schedule. This item should come back before the Board toward the end of June.

Action Item #4: Vote to Approve & Sign Warrant for June 25, 2013 Special State Election: J. Tito made a motion to approve and sign the June 25, 2013 Special State Election for the office of Senator in Congress for the Commonwealth and that all three precincts will be open from 7:00a.m. to 8:00p.m. Second, L. Botts. Voted 5-0

Action Item #5: Request from the Cultural Council to Appoint Renay Bushnell to Cultural Council: M. Costello made a motion per the request of the Co-Chair of the Cultural Council to appoint Renay Bushell to the Cultural Council effective May 20, 2013 through June 30, 2013. Second, J. Tito. Voted 5-0

Action Item #6: Request from Bristol County Advisory Board to Appoint a Representative: J. Tito made a motion to appoint S. Pimental to the Bristol County Advisory Board to represent the Town of Rehoboth from May 20, 2013 through June 30, 2013. Second, L. Botts. Voted 5-0

Action Item #7: Vote to Approve One Day Liquor License Application for Ralph's Catering for Use at Five Bridge Inn: L. Botts made a motion to approve the application for a One Day Wine & Malt Liquor License for Raffaele DeFusco, Ralph's Kitchen & Catering, 1418 Plainfield Street, Cranston, R.I. 02920 for wedding to be held at Five Bridge Inn, 152 Pine Street, Rehoboth, MA 02769 on June 7, 2013, June 9, 2013, June 16, 2013, June 22, 2013 and June 30, 2013 all dates from 3:00p.m. until 11:59p.m. Second, J. Tito. Voted 5-0

Action Item #8: Vote to Issue a Request for Proposals for the Anawan School Housing Project: M. Costello made a motion to approve the Request for Proposals for the long term lease and restoration of the former Anawan School for affordable senior, veterans and markets rate housing. Second, L. Botts. Voted 5-0

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Action Item #9: Discussion Re: Liaison Assignments: J. Tito stated that it would make sense for S. Pimental to take the ambulance since she has all the other public safety departments. S. Vadnais asked for a list of each Committee including the Chairman and their contact information.

Action Item #10: Discussion Re: Department of Revenue New Officials Finance Forum: J. Tito made a motion to approve the request from the Finance Committee Chairman to send their newest member to a training session at Holy Cross College for new officials on Thursday, June 6th and to locate the funds within the current budget appropriation. Second, L. Botts. Voted 5-0

Action Item #11: Vote to Approve Chapter 90 Project Request for \$220,494.10 for Williams Street, Ralsie Road, Circuit Drive and Carpenter Street Etc. : M. Costello made a motion to approve a Chapter 90 Project Request in the amount of \$220,494.10 for Williams, Ralsie, Circuit, Carpenter, Woodland Way, Hillside, Ash, Fairfield, Short, Old Spring and Rocky Hill roadways. Second, L. Botts. Voted 5-0

Action Item #12: Vote to Accept Comcast Check for \$36,780.36 for PEG Programming for January 1, 2013 through March 31, 2013: L. Botts made a motion to accept a check for \$36,780.36 from Comcast for PEG Programming for the period covering January 1, 2013 through March 31, 2013. Second, S. Vadnais. Voted 5-0

Action Item #13: Vote to Approve Reserve Fund Transfer for \$2,692.00 for Facilities Maintenance at the Senior Center: J. Tito made a motion to approve the Request for a Reserve Fund Transfer in the amount of \$2,692.00 to be transferred to line 011873-52132 Facilities Maintenance Senior Center Gas. Second, L. Botts. Discussion: S. Pimental asked the Chairman of the Finance Committee about the current Reserve Fund balance. M. Deignan stated there was about \$60,000 in the Reserve Fund. Voted 5-0

Action Item #14: Vote to Approve Budget Amendments: L. Botts made a motion to reduce budget line item 011873-52144 Board of Selectmen Facilities Maintenance – North Fire Station Oil in the amount of \$150.00 and to increase budget line item 011873-52124 Board of Selectmen Facilities Maintenance North Fire Station Electric in the amount of \$150.00; and to

reduce budget line item 011873-52133 Board of Selectmen Facilities Maintenance – Public Safety Building Gas in the amount of \$2,200.00 and to increase budget line item 011873-52123 Board of Selectmen Facilities Maintenance Public Safety Building Electric in the amount of \$2,200.00; and to

reduce budget line item 011873-52135 Board of Selectmen Facilities Maintenance – South Fire Station Gas in the amount of \$200.00 and to increase budget line item 011873-52125 Board of Selectmen Facilities Maintenance South Fire Station Electric in the amount of \$200.00; and to

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reduce budget line item 011263-52420 Board of Selectmen Telephone - Repairs in the amount of \$995.00 and to increase budget line item 011263-53410 Board of Selectmen Telephone in the amount of \$995.00; and to

reduce budget line item 011873-52133 Board of Selectmen Facilities Maintenance – Public Safety Building – Gas in the amount of \$500.00 and to increase budget line item 011873-52418 Board of Selectmen Facilities Maintenance – Annex – Repair in the amount of \$500.00; and to

reduce budget line item 011873-52135 Board of Selectmen Facilities Maintenance – South Fire Station - Gas in the amount of \$1,200.00 and to increase budget line item 011873-52122 Board of Selectmen Facilities Maintenance – Council on Aging – Electric in the amount of \$1,200.00; and to

reduce budget line item 011873-52140 Board of Selectmen Facilities Maintenance – Shelter Oil in the amount of \$400.00 and to increase budget line item 011873-52412 Board of Selectmen Facilities Maintenance – Council on Aging – Repairs in the amount of \$400.00; and to

reduce budget line item 014923-52900 Cemetery Commission Maintenance in the amount of \$184.03 and to increase budget line item 014923-55800 Cemetery Commission Supply in the amount of \$184.03; and to

reduce budget line item 012052-51120 Police Wages – Full Time in the amount of \$35,077.03 and to increase budget line item 012052-51310 Police Compensation Overtime in the amount of \$35,077.03; and to

reduce budget line item 012112-51120 Dispatch Wages Full Time in the amount of \$671.58 and to increase budget line item 012112-51310 Dispatch Wages Overtime in the amount of \$671.58;

Second, J. Tito.

Discussion: M. Costello asked that J. Ritter investigate the electric expenses, especially at the Senior Center and the Highway Department.

Voted 5-0

L. Botts made a motion to reduce budget line item 011253-52910 Board of Selectmen Contracted Services – Custodial in the amount of \$700.00 and increase budget line item 014243-52110 Board of Selectmen Municipal Lights in the amount of \$700.00; and to

reduce budget line item 011253-52420 Board of Selectmen Contracted Services – Equipment Repair & Maintenance in the amount of \$1,400.00 and increase budget line item 011263-53412 Board of Selectmen Telephones – Cell Phone in the amount of \$1,400.00; and to

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reduce budget line item 011253-52920 Board of Selectmen Contracted Services – Refuse Removal in the amount of \$2,000.00 and increase budget line item 011873-52126 Board of Selectmen Facilities Maintenance Highway – Electric in the amount of \$2,000.00.

Second, J. Tito. Discussion: J. Tito noted that the transfers described above were pursuant to G.L. Chapter 44 Section 33B which also requires approved of the Finance Committee. Voted 5-0

5.0) OLD BUSINESS

Action Item #1: Review & Approval of 2012 Board of Selectmen Annual Town Report:

The Board reviewed the draft report prepared by J. Ritter. Several edits and revisions were recommended. J. Ritter will finalize the report. J. Tito made a motion to submit the 2012 Annual Town Report on behalf of the Board. Second, L. Botts. Voted 5-0

Action Item #2: Local Broadcast Access Update: S. Pimental stated the Town continues to answer complaints and asked that the Cable Committee meet with the Board toward the end of June to discuss future operations.

6.0) OTHER BUSINESS: None

7.0) OPEN PUBLIC FORUM: Betty Smith asked why it took 25 years to get Abby Lane accepted as a public way? She noted that the developers owned the streets but now they are gone. M. Costello stated recently the Planning Board requires a bond to be posted but over time that was not always the case. J. Tito added an escrow account holds the money in a segregated account as a hold back until all the work is completed to the Town's specifications and then it is released. Abby Lane being 25 years old most likely that was not the case or the bond was released. Mrs. Smith stated over the years those are lost tax dollars.

Maureen Whittemore informed the Board that the Cultural Council grants are available and they are seeking input regarding the funding priorities for the next three years. There is a survey available and the Cultural Council is asking that the survey be returned by June 30th.

Joseph Ferrini was present and apologized to the Board for not informing them about the use of Nike Field for parking and the collection of \$5 per car which will benefit the Rehoboth Food Pantry. Next time he will notify the Board about the Tuff Scramble which is planned for October 19th.

8.0) BOARD OF SELECTMEN REPORTS: S. Vadnais stated he was working on establishing an Animal Welfare Bylaw Committee consisting of someone from the Agricultural Commission, Board of Health, Animal Control; Officer, two Selectmen. He would like to have Board discussion regarding the number of Constables to be appointed.

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M. Costello reported that Plain Street work has been completed by the Highway Department.

Regarding the Wheeler Street Bridge project the proposed engineering estimate is about \$244,000 plus the Town's share of the construction would bring the total amount using Chapter 90 funds up to about \$400,000. Therefore, he recommended to the Board that the Town take the steps to abandon that section of Wheeler Street and discontinue the use of the bridge. Based on a recent meeting with MassHighway at District 5 he estimated the total cost to discontinue the section of Wheeler Street would be about \$150,000. Public Hearings would be required and Town Meeting would have to approve it as well. He asked that this item be placed on the Agenda for next week.

J. Tito reported he recently attended a banquet for the Dighton Rehoboth Marching Band. Also, Troop 13 will be recognizing two Eagle Scouts.

L. Botts reminded the Board about the September 13th fundraiser for senior citizens fuel assistance and if people can't attend the fund raiser they can still make donations.

9.0) EXECUTIVE SESSION: None

10.0) ADJOURNMENT: J. Tito made a motion to adjourn the meeting at 8:16p.m. Second, L. Botts. Voted 5-0

Respectfully submitted,

J. Jeffrey Ritter
Town Administrator